

UCMMT 2021

UK-Europe-China Workshop on Millimetre-Waves and Terahertz Technologies

How to submit the IEEE Copyright of your papers accepted at UCMMT2021

The document generated in PDFXpress must be uploaded to the EasyChair platform. To do so, enter in EasyChair.

Accepted papers have Final Version Access Link from My Submissions menu

My Submissions UCMMT2021 Premium Conference News Alerts EasyChair

UCMMT2021 Submission

If you want to **change any information** about your paper, use links in the upper right corner.

For all questions related to processing your submission you should contact the conference organizers. [Click here to see information about this conference.](#)

All **reviews sent to you** can be found at the bottom of this page.

- Update information
- Update authors
- Add or update files
- Withdraw

Click "Add or update files"

My Submissions UCMMT2021 Premium Conference News Alerts EasyChair

Update Files for Submission 72

Use the form below to **upload or update** files for your submission.

To **delete** the file, use the rightmost column.

File	Admissible file extensions	Maximum number of pages	Current version	Delete
Paper. Upload your paper. The paper must be in PDF format (file extension .pdf) <small>Choose File no file selected</small>	PDF (extension pdf)	3		
Final submission from PDF Express. Upload here the final PDF of your paper generated by PDF Express <small>Choose File no file selected</small>	PDF (extension pdf)	3		
Presenter short bio. Please upload you bio, max 300 words <small>Choose File no file selected</small>	PDF (extension pdf)	1		

Submit

Click on Alerts

New Submission My Submissions UCMMT2021 um Conference News Alerts EasyChair

Alerts

Alerts are used in EasyChair to attract your attention to something that requires your response. They are normally created as a result of actions of other people. For example, when somebody asks you to make a review, a subreviewer alert will appear amongst your alerts.

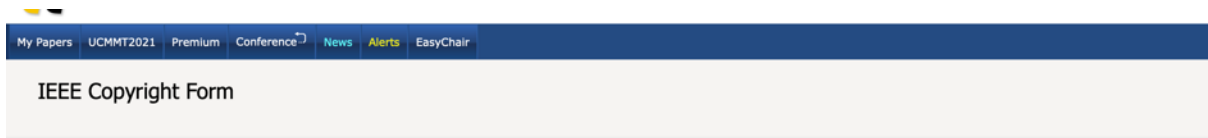
For nearly each of these alerts, you can remove them either by making your response to the alert or simple dismissing the alerts without a response.

You alerts are shown and explained below. Follow the "view" link to view or respond to them. If you do not want a particular alert at all, click on its "dismiss" column.

The alert has been removed!

Conference	Alert	Action	View	Dismiss
UCMMT2021	IEEE copyright agreement for paper Test	sign agreement		

Click on View

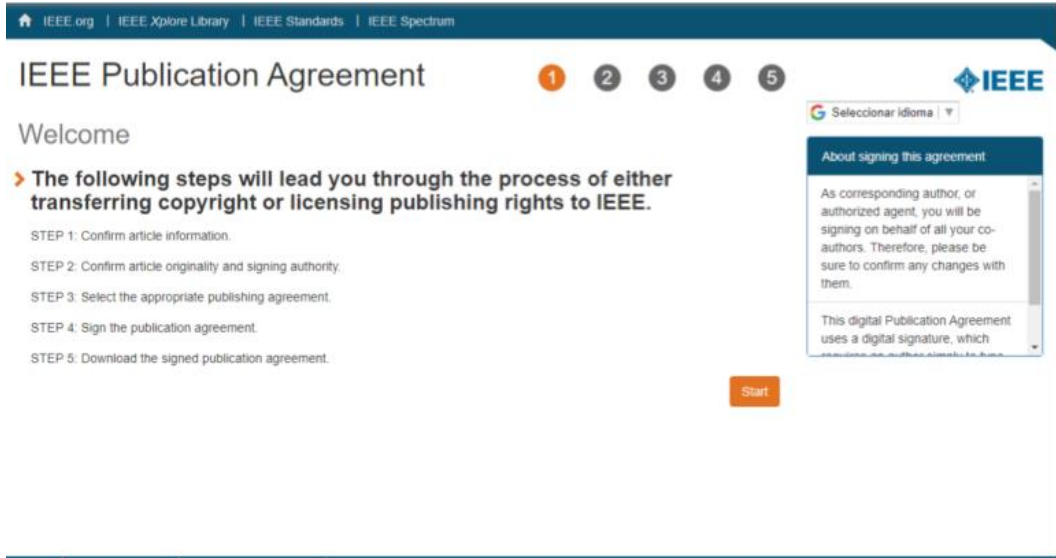


Then click on sign IEEE Copyright form

Article Title and Authors must be the same as in EasyChair. In case of errors start the process again,

Only in case that you are not authorized, indicate the person. The system assumes that you as author are authorized.

Below the screenshot of the copyright submission procedure.



IEEE Publication Agreement



Transfer copyright or license to IEEE

Seleccionar idioma

Here is the information for your article. Is this the correct article?

Article Title: [Redacted]

Publication Title: [Redacted]

Publication Type: Conference

Authors: [Redacted]

Article Identifier: [Redacted]

Your E-mail: [Redacted]

- Yes, this is my article.
- No, this is NOT my article.

Continue

IEEE Publication Agreement



Step 1: Confirm article information

Seleccionar idioma

Please edit your article details, if necessary.

Article Title: [Redacted]

Authors: [Redacted]

[Edit](#) [Reset](#) [Save](#)

Publication Title: [Redacted]

Publication Type: Conference

Article Identifier: [Redacted]

Your E-mail: [Redacted]

Back

Continue

Instructions:

Use the "Edit" feature to reflect any changes to the title that may have occurred during review.

Please be sure that any changes to "Author(s)" are shared and confirmed by your co-authors.

If you are sure of the changes you've made, select "Save" then "Continue." Otherwise, use "Reset" to return to the original information.

IEEE Publication Agreement



STEP 2: Confirm article originality and signature authority

Seleccionar idioma

IEEE Policies on Plagiarism:

Article Title: [Redacted]

Authors: [Redacted]

Publication with IEEE is subject to the policies and procedures as described in the IEEE PSPB Operations Manual. Authors must ensure that their Work meets the requirements as stated in Section 8.2.1 of the *IEEE PSPB Operations Manual*, including provisions covering originality, authorship, author consent, and other matters.

- I have read and agree to IEEE policies related to plagiarism and other forms of publishing misconduct.

Back

Continue

About Plagiarism

IEEE defines plagiarism as the reuse of someone else's prior ideas, processes, results, or words without explicitly acknowledging the original author and source. It is important for all IEEE authors to recognize that plagiarism in any form, at any level, is unacceptable and is considered a serious breach of

About CrossCheck

IEEE takes the protection of intellectual property seriously. Accordingly, all submissions will be screened for plagiarism using CrossCheck. By submitting your work you agree to allow IEEE to screen your work. For more information please visit: <http://www.crossref.org/crosscheck>

IEEE.org | IEEE Xplore Library | IEEE Standards | IEEE Spectrum

IEEE Publication Agreement

1 2 3 4 5

Step 2: Confirm article originality and signature authority

> You are about to sign a publication agreement for this article. Are you authorized to sign?

Article Title: [Redacted]

Authors: [Redacted]

Yes, I am authorized to sign the publication agreement.
 No, I am NOT authorized to sign the publication agreement.

Please provide contact information for the person who is authorized to sign the copyright transfer or licensing agreement

First Name:

Last Name:

E-mail:

Back Continue

Seleccionar idioma

Please Note:

Some companies or institutions require that the signing of any legal document be signed by someone in the Business or Legal Office of that company.

If you are not authorized to sign a publication agreement for this article, then you will need to provide contact information for someone who is authorized to sign.

IEEE.org | IEEE Xplore Library | IEEE Standards | IEEE Spectrum

IEEE Publication Agreement

1 2 3 4 5

Step 3: Select the appropriate publication agreement

> Indicate whether IEEE has permission to use video and audio recordings of your conference presentation.

Yes, I grant permission to IEEE to make and distribute video and audio recordings of my conference presentation and comments.

No, I do not wish to have video/audio recordings made of my conference presentation.

Seleccionar idioma

Information

Part of the process of signing a publication agreement may include giving permission to IEEE to make and distribute video and audio recordings of their conference presentation.

Select your status, that must be match with copyright notice in your paper

IEEE Publication Agreement

1 2 3 4 5



Step 3: Select the appropriate publication agreement

► Please select your employment status:

- Employed by a Crown Government
- Employed by the European Commission
- Employed by the United States Government
- None of the above

Back

Continue

Seleccionar idioma ▼

Employment status = copyright status

An author's copyright status is determined to a large extent by the type of employer for whom the author works. For example, if you are employed by the U.S. Government, and you are the sole author of your paper, then you should select "Employed by United States Government."

Similarly, if you are the sole author and you are employed by a Crown Government (or if you and all your coauthors are Crown Government employees), then copyright to your paper will remain with the Crown Government. You should select "Employed by a Crown Government."

IEEE Publication Agreement

1 2 3 4 5



Step 4: Complete the publication agreement

You may view and download a read-only version of the agreement in a language of your choice. However, you will need to sign the English version of the form below. [Click to View](#)

► IEEE Copyright Transfer

Publication Title: [REDACTED]
Article Title: [REDACTED]
Authors: [REDACTED]

IEEE COPYRIGHT AND CONSENT FORM

To ensure uniformity of treatment among all contributors, other forms may not be substituted for this form, nor may any wording of the form be changed. This form is intended for original material submitted to the IEEE and must accompany any such material in order to be published by the IEEE. Please read the form carefully and keep a copy for your files.

Confirm

Seleccionar idioma ▼

Information

[Author Responsibilities](#)

[Retained Rights/Terms and Conditions](#)

[Author Online Use](#)

Fill with your author name as in the paper

Tip: Don't use not English characters, e.g. accents or ñ.

You can download PDF for your record.

IEEE.org | IEEE Xplore Library | IEEE Standards | IEEE Spectrum

IEEE Publication Agreement

1 2 3 4 5

Step 4: Complete the publication agreement

You may view and download a read-only version of the agreement in a language of your choice. However, you will need to sign the English version of the form below. [Click to View](#)

IEEE Copyright Transfer

2. In connection with the permission granted in Section 1, the author hereby grants IEEE the unlimited, worldwide, irrevocable right to use his/her name, picture, likeness, voice and biographical information as part of the advertisement, distribution and sale of products incorporating the Work or Presentation, and releases IEEE from any claim based on right of privacy or publicity.

BY TYPING IN YOUR FULL NAME BELOW AND CLICKING THE SUBMIT BUTTON, YOU CERTIFY THAT SUCH ACTION CONSTITUTES YOUR ELECTRONIC SIGNATURE TO THIS FORM IN ACCORDANCE WITH UNITED STATES LAW, WHICH AUTHORIZES ELECTRONIC SIGNATURE BY AUTHENTICATED REQUEST FROM A USER OVER THE INTERNET AS A VALID SUBSTITUTE FOR A WRITTEN SIGNATURE.

Please type your name to sign:

[Confirm](#)

Seleccionar idioma

Information

- Author Responsibilities
- Retained Rights/Terms and Conditions
- Author Online Use

IEEE.org | IEEE Xplore Library | IEEE Standards | IEEE Spectrum

IEEE Publication Agreement

1 2 3 4 5

Step 4: Complete the publication agreement

You may view and download a read-only version of the agreement in a language of your choice. However, you will need to sign the English version of the form below. [Click to View](#)

IEEE Copyright Transfer

2. In connection with the permission granted in Section 1, the author hereby grants IEEE the unlimited, worldwide, irrevocable right to use his/her name, picture, likeness, voice and biographical information as part of the advertisement, distribution and sale of products incorporating the Work or Presentation, and releases IEEE from any claim based on right of privacy or publicity.

BY TYPING IN YOUR FULL NAME BELOW AND CLICKING THE SUBMIT BUTTON, YOU CERTIFY THAT SUCH ACTION CONSTITUTES YOUR ELECTRONIC SIGNATURE TO THIS FORM IN ACCORDANCE WITH UNITED STATES LAW, WHICH AUTHORIZES ELECTRONIC SIGNATURE BY AUTHENTICATED REQUEST FROM A USER OVER THE INTERNET AS A VALID SUBSTITUTE FOR A WRITTEN SIGNATURE.

Please type your name to sign:

[Confirm](#)

Seleccionar idioma

Information

- Author Responsibilities
- Retained Rights/Terms and Conditions
- Author Online Use

ecopyright.Ieee.org dice
Your signature contains an invalid character. Please type your name using English characters only.
[Aceptar](#)

IEEE.org | IEEE Xplore Library | IEEE Standards | IEEE Spectrum

IEEE Publication Agreement

1 2 3 4 5

Step 5: Download your signed publication agreement

Thank you for transferring copyright or licensing to IEEE.

- Your IEEE Publication Agreement is now complete.
- A copy will be emailed to you.

[Download the completed Agreement \(PDF\)](#)

[Done](#)

Seleccionar idioma

Information

Clicking the "Done" button will return you to your peer-review system.

Thank you.

In case of problem, please email to ucmmt2021@lancaster.ac.uk