



## Information for Attendees

We are delighted that you can join us for this year's FFMM conference, which will be hosted by Lancaster University Management School.

The conference will be held at the **Lancaster Conference Centre (LCC)**, which is situated at the back of Lancaster House Hotel. Many of you have opted to stay in this hotel and **LCC** can be accessed via the hotel by turning right at the Hotel's restaurant and walking to the bottom of the corridor.

Registration will take place at the **LCC** from **09:30 hrs** on Thursday, 12<sup>th</sup> September and ends on Friday, 13<sup>th</sup> September **16:15 hrs**.

Presenters are allocated a 30-minute slot with a 20-25-minute presentation time. This will be followed by a 5–10 minutes general discussion. Please make sure you are aware of the location of the room you are presenting in and that your presentation is uploaded in plenty of time. Your presentation should be brought with you on a pen drive. If you do not have a pen drive, please email your presentation to FFMM Conference by no later than **12:00 hrs (UK time) on Tuesday, 10<sup>th</sup> September** and we will upload it on your behalf. Speakers and session chairs should meet in the lecture theatre at least 5 minutes before their session.

Our two Keynotes sessions are 1-hour sessions. The full conference programme can be found [here](#).

The Conference Dinner takes place at **18:30 hrs** at the Lancaster House Hotel on the evening of **Thursday, 12<sup>th</sup> September**.

### Useful information

#### Conference Venue

Lancaster Conference Centre, Lancaster situated at the back of the Lancaster House Hotel.

For Map information, please click on the appropriate links:-

#### [Maps and Travel to Lancaster University](#)

#### [Maze Map](#)

#### [Campus Map](#)

#### Parking

Please ensure that you do not park on the hotel car park, unless you are a hotel guest during the conference. You will be fined. Here is the [link](#) to the closest visitor parking, which is opposite Management School.

To park on campus, you will need to collect a parking permit from the conference reception desk. Otherwise, charges apply and a ticket can be purchased from any of the pay and display machines across campus at a cost of £2 for two hours or £5.00 for up to 10 hours. Payments and bookings can be made via the [RingGo App](#).

## Local Taxi Numbers

+44 (0)1524 32090

+44 (0)1524 848848

If you have any additional time and wish to explore Lancaster, you might find this link useful. [Explore Lancaster](#)

## Conference Links

[Programme](#)

[Accommodation](#)

If you have any queries during the conference, please contact/see Teresa on the Conference Registration Desk or any member of the Conference Committee. Alternatively, you can WhatsApp Teresa on +44 (0)75 40302028.

We look forward to seeing and welcoming you to Lancaster University on 12<sup>th</sup> September and wish you a pleasant and safe journey to Lancaster!

## Conference Committee Organizers:

Olga Kolokolova, Igor Goncharov, Ingmar Nolte, Sandra Nolte, Grzegorz Pawlina, Teresa Aldren

## Room References

**LHH** = Lancaster House Hotel

**LCC** = Lancaster Conference Centre (which is situated at the back of Lancaster House Hotel)

